

# COMSTOROUTDOOR SALES Representative POSITION JOB DESCRIPTION OVERVIEW

# SUCCESSFUL OUTDOOR ADVERTISING SALES OPPORTUNITY!

Sales Location: Regional - Ohio / Indiana area

Type: Part-Time / Full Time

### Job Description:

**COMSTOR OUTDOOR** is seeking a driven individual to lead its outside sales efforts. By offering attractive commission-based compensation, we seek an individual who is capable of managing a developed list of accounts as well as generating new leads and loyal customers. The focus of this position is customer satisfaction and revenue generation through retaining and increasing customer accounts by phone, fax, e-mail, and in person. From prospective calling to completing the sale, this position will connect you with high-profile business/community leaders and decision makers.

Our ideal candidate will have strong communication skills, be self-motivated and driven, and have had previous experience in sales. Applicants must be able to negotiate business sales, achieve revenue goals, and develop new customer relationships. This position requires a demonstrated ability to interact and cooperate with various levels of clientele. The Sales Executive position coordinates with Company Executives, Operations Manager, Graphic Designer(s), and various other outside independent contractors.

#### Job Responsibilities:

- Maintain relationships with existing customer base through regularly scheduled visits.
- Conduct prospective calls to develop new business prospects.
- Process contractual correspondence and artwork for the completion of a sale.
- Sells consultatively and makes recommendations to prospects/customers to increase clients advertising ROI.
- Deliver advertising or illustration proofs to customers for approval.
- Assist with preparation of sales literature, contracts, media kits, or various other projects assigned.
- Assist with copy edit and layout of customer billboard artwork design for customer satisfaction.
- Follow-up on leads and prospects phoned into office.
- Assist Sales Director or Company Executives in implementing company's marketing/sales goals.
- Adheres to company policies, procedures and business ethics codes.
- Ability to communicate clearly, comprehensively, and with complete professional and personal integrity.
- Attend and participate in networking groups and events.
- Support maintenance and repair efforts for billboard structures.

#### Job Specifications:

- Seeking a positive self starter who likes challenges and is willing to work hard, with strong multitasking abilities.
- Has completed 2-3 years of previous sales experience.
- Possesses a professional appearance and demeanor.
- Willing to travel by own transportation (if necessary) to Ohio and Eastern Indiana.
- Microsoft Office skills.
- Strong Communication skills using email and social media.

To apply please submit your resume, references and share with us why you feel you would be the best candidate for the job.

#### Please apply by mailing to:

COMSTOR Outdoor P.O. Box 151 Huntsville, OH 43324

## Or by email:

office@comstoroutdoor.com